



## FÉDÉRATION AÉRONAUTIQUE INTERNATIONALE

### BALLOONING COMMISSION - CIA

#### CIA Jury Board Motions to the 2025 CIA Plenary Meeting

##### **Motion #1**

##### **Proposed Jury Handbook update & amendment**

It is proposed to amend the Jury Handbook to read:

##### **3.1. THE FUNCTIONS OF THE JURY DURING THE EVENT**

##### **Juries for the Coupe Aéronautique Gordon Bennett and/or Single Flight Long Distance Competitions**

*Event organisers shall specify in their initial Bid Application if they propose to have a “Regular Jury” or a “Remote Jury”.*

**A “Regular Jury”** is one where

- *the Jury President and the Jury members are required to be physically present on site during the whole event as defined in the official event schedule.*

*The Jury President is allowed to authorise leave of absence for Jury members under agreed conditions. They may leave the event location provided they remain highly available to confer as requested by the Jury President. If Jury members leave the event location at any point, additional travel costs are the responsibility of each member of the Jury.*

**A Remote Jury** is one where

- *only the Jury President’s physical presence is required on-site during the whole event as defined in the official event schedule,*
- *Jury members may be off-site (physically absent) during the whole or part of the event. Jury members are not required to be physically present on-site, but they are required to remain highly available to confer as requested by the Jury President.*

*Jury Presidents must determine in advance how jury meetings will be held when members of the Jury are not at the event location. Juries may make use of available technology (including audio/video teleconferencing). Location and equipment set-up, access and communication methods must be known and have been tested in advance.*

*Jury Presidents must inform the Event Director which of these provisions they will use and make appropriate arrangements for travel, transport, lodging, meals, etc. Additional communication costs must be covered by the organizers.*

*Jury Presidents using the above provisions are required to describe their effectiveness and to suggest modifications and/or improvements in their Jury Report.*

## **Motion #2**

### **Proposed Jury Handbook update & amendment**

Following up on the recommendation from the IAT to “Clarify the wording of the CIA Jury Members Handbook and the rules of the FAI Sporting Code Section 1 Aerostats concerned and remove from the CIA Jury Members Handbook the requirements which may be assimilated as additional ruling.”

It is proposed to amend the Jury Handbook to read:

#### **JHB introduction**

***The use of this HANDBOOK is mandatory for Juror applicants and for Jurors at all CIA Events (ref Sporting Code - Section 1).***

For consistency reasons the word “*compulsory*” is replaced with the word “*mandatory*” throughout the JHB.

---

## **Motion #3**

### **Proposed Jury Handbook update & amendment**

It is proposed to amend the Jury Handbook to read:

#### **Appendix F/1 : Detailed Verification of Results**

To perform a detailed verification of results, Jury members will need skills using “mapping software” (such as OziExplorer or MemoryMap), and have access to such software, a computer to run it on, an electronic version of the competition map and competitor’s flight logger data.

Detailed instructions on how to perform the following tasks are beyond the scope of this document. At least one Jury Member should:

- Be granted “View Only” access to the scoring system, which most likely will be Watch Me Fly.
- Verify that the electronic competition map is accurately calibrated. Many events provide electronic maps and their associated calibration files to all competitors and officials – if so, you should use them. If not, you may have to calibrate the map yourself. If a map is properly calibrated, the grid coordinates (usually UTM) displayed by the software should closely match the grid coordinates for all points on the map. The easiest locations to check are the intersections of grid lines. Displayed coordinates should be within 10 to 15 meters of the location’s coordinates.
- Be able to load, display and inspect tracks and other items such as waypoints (used to display goals, targets, distance limits and prohibited zones).
- Tracks and waypoints in OziExplorer format may be downloaded from Watch Me Fly.
- Tracks in IGC format may be downloaded from Watch Me Fly. IGC files may be displayed by OziExplorer however OziExplorer will not display goal declarations and marker drops.
- Goal Declarations and Marker Drops are available individually from Watch Me Fly.
- Jurors may access Flight Report Forms in Watch Me Fly.
- Audit Logs which display scorers’ decisions are available from Watch Me Fly.
- BLM (Balloon Logger Management) may be used to read IGC files and display goal declarations and marker drops. Data from BLM along with Flight Report Forms and Audit Logs should allow a juror to trace goal declarations and marker drops from creation by a competitor to a published result. BLM is available at:  
<https://balloonlive.org/blm/>

Once a track and any other items needed for a particular flight are loaded into the mapping software, you should be able to examine the track from the launch point to the landing point, verifying all decisions made by the Scoring Team. If your review does not agree with how a competitor was scored, you should ask the Scoring Officer to explain, at a mutually convenient time, how the competitor was scored.

---

## **Motion #4**

### **Proposed Jury Handbook update & amendment**

#### **JHB requirements re. PERFORMANCE BOND**

In order to account for the modified FAI Organiser Agreement provision regarding the Performance Bond refund conditions

*“that Conditions and dates by which a return of deposits/performance bonds must be initiated are to be shared in writing by the Air Sport Commission providing the recipient’s name and bank details with finance@fai.org”,*  
it is proposed to amend the **CIA OA Annex A: Financial Agreements provisions in the JHB as follows:**

#### **FAI / CIA EVENT PERFORMANCE BOND Refund Conditions**

In the event of any circumstances set forth below, the FAI may retain all or part of the Performance Bond, as follows:

- i. If the CIA President decides to terminate the Sporting Event in accordance with the provisions of FAI SC GS, thus invalidating the Event, 100% of the Performance Bond shall be retained.
- ii. If the President of the International Jury decides to interrupt the Sporting Event in accordance with the provisions of FAI SC GS, in order to allow the Jury to consider the Organiser’s failure to abide by the FAI regulations, and if the EVENT is restarted, then 20% of the Performance Bond shall be retained for each full day or part thereof lost due to interruption, but the amount retained may not exceed 75% of the Performance Bond. For this purpose, a “part” of a day is a period including one flight opportunity. (2024)
- iii. If the report from the Jury (ref CIA Jury Handbook Chapter 3, paragraph 3.3) confirms that, although the provisions of FAI SC GS were not invoked, the Organiser was in breach of a Contractual Commitment, then 20% of the Performance Bond shall be retained for each separate such breach, but the amount retained may not exceed 75% of the Performance Bond.
- iv. If the International Jury decides the Organiser has not met the full obligations to Officials or CIA and FAI representatives, as agreed upon in the Sanction Application or formal agreements with individuals, the FAI may retain the outstanding amount. The full amount retained will be forwarded to the individuals involved.
- v. If the International Jury decides the Organiser either has not met the full obligations to Competitors or prevents one or more Competitors to fly part or all of the event, the FAI may retain part or all the Performance Bond and the amount referred to the entry fee paid by the Competitors will be forwarded to the individuals involved.
- vi. In the case that the Organiser does not meet deadlines established and published in the event Bid Document an appropriate penalty may be applied. The key deadlines are:
  - a. Invitation process. The penalty is 10 CHF per day if the start day as defined in the Sanction Application is delayed.
  - b. Submission of championship rules to the CIA Rules Sub-Committee for review 60 days prior to the CIA meeting the year of the event. Late penalty is 10 CHF per day.
  - c. Creation and maintaining an event website containing current information for competitors, officials, sponsors, media and the public starting 1 year before the start of the event or 30 days after the sanction is granted for Events being held at the same year of the sanctioning. Late penalty is 10 CHF per day.
  - d. Sending results and at least 3 pictures to FAI within 24 hours of the closing ceremony. Late penalty is 100 CHF per day.

#### **Evaluation Criteria**

FAI and CIA documents, which are in effect at the time of the signing of the Organiser Agreement, will be used to as the basis for evaluation of the event and to determine if there will be any penalty applied to the Performance Bond. They include:

- The FAI Constitution (Statutes, By-Laws)
- The FAI Sporting Code - General Section
- The FAI Sporting Code of the relevant Air Sport discipline(s)
- The FAI ASC Competition Rules
- The FAI Anti-Doping Program (Rules and Procedures)
- The FAI Environmental Code of Conduct
- The FAI Code of Ethics
- The FAI Disciplinary Code
- The FAI Protocol for Ceremonies
- The FAI Casualty Guidelines
- The FAI Rules on Advertising for FAI Air Sport Events
- The FAI Branding (Styleguide, Logos, Rules on advertising)
- FAI Media and Social Media Policy

**Invalid Event / Breach of Agreement**

All or part of the Performance Bond may be retained by FAI in the event of the Sporting Event being declared invalid or in the event of any unremedied breach of agreement.

**Retention of Performance Bond Process**

Conditions and dates by which a return of deposits/performance bonds must be initiated are to be shared in writing by the Air Sport Commission providing the recipient's name and bank details with [finance@fai.org](mailto:finance@fai.org). The Organiser will be informed in writing by the CIA President of the retention of any specific amount in application of the above provisions within 20 days of the receipt of the report from the Jury President. The Organiser may submit a written request, to be received by the FAI or the CIA President within 30 days of receipt of the written notification of the retention from the CIA President, to have the CIA Plenary, at its next meeting, review the application of the above provisions. The CIA Plenary may decide to confirm or reduce, as circumstances dictate, the amount retained. In no circumstances may the amount retained exceed the amounts outlined above. If the reports to the CIA President from the International Jury indicate that there will not be any retention of the deposit, the process to return the funds through the FAI, will be started as soon as possible. Normally this is within 30 days of the end of the event.

**SUMMARY OF AMOUNTS TO BE RETAINED FROM PERFORMANCE BOND (PB)**

Item	Penalty
Sanction fee payment	10 CHF / day, max 10% of PB
Performance Bond payment	10 CHF / day, max 10% of PB
Event terminated	100% of PB
Event interrupted	20% / day, max 75% of PB
Breach of contract commit.	20% / breach, max 75% of PB
Rules submitted	10 CHF / day
Rules published	10 CHF / day
Invitation process	10 CHF / day

Web site	10 CHF / day
Facilities	20% / breach, max 75% of PB
FAI/CIA logos	20% / breach, max 75% of PB
Protocol	20% / breach, max 75% of PB
Obligations to Competitors	Amounts due
Obligations to Officials	Amounts due
Results & pictures	100 CHF / day

---

**Motion #5****CIA approved Jurors**

It is proposed to approve the following new and upgraded CIA Jurors:

1. Patricia Cramer      Entry level
  2. David Strasmann      Entry level
  3. Christoph Fraisl      Entry level
  4. Tomas Hora      Entry level
  5. Goran Grgic      Entry Level
  6. Uwe Schneider      Entry level
  7. Tadas Gegevicus      Entry level
  8. Christian Michel      Intermediate Level
  9. Branko Ambrozic      Intermediate Level
  10. David Gleed      Intermediate Level
- 

**Motion #6**

In accordance with the 2024 Plenary decision to limit access to the CIA Jury Board Cloud folders to the FAI IT manager and the CIA Jury Board members, it is proposed to approve the following wording (**in red & underlined**) to be integrated into the CIA Cloud Guidelines document:

**4. CLOUD ACCESS**

*The members don't need to have a FAI cloud account to access the shared folders.*

*A link to access the folder of each SC / WG is provided to the members via the chairs together with the password. This link can be opened with a web browser and all files can be accessed and new files can be uploaded.*

**Access to the CIA Jury Board folders is reserved for the FAI IT manager and the CIA Jury Board members.**

---

### **Motion #7**

The following CIA approved Jurors are proposed for Jury duty at the following events:

#### **2025 68th Gordon Bennett / Metz (France)**

Luc Van Geyte	President on-site
Maury Sullivan	Member off-site
Jean Claude Weber	Member off-site

#### **2026 AX Worlds / Poland**

Paolo OGGIONI	(ITA, senior)	President
Sylvia MEINL	(GER, entry)	Member
László MÉSZÁROS	(HUN, entry)	Member

---

### **Motion #8**

It is proposed to approve the JB plan to organise a CIA training session as follows:

Preamble:

As a result of the FAI International Appeals Tribunal (IAT) Decisions, re: USA Appeal from 6<sup>th</sup> /2023 Junior WHABC, the Jury Board is “Encouraged to organize training sessions organized conjointly with the CIA Officials’ SC” for FAI Jurors and Event Officials.

Concept implementation Plans:

- Presentation Format: Webinar
- Timeframe for sessions: Fall – Winter (outside ballooning competition season)
- Time: To be divided into topics presentations of 1 hour or less
- Audience: Jurors, Event Officials, Competitors, others with interest
- Record Sessions so they can be reviewed at any time by interested parties.

Who will Present: CIA Experts from:

- Jury Board
- Competitors SC
- Rules SC
- Officials SC
- Scoring WG
- New Technology SC

Topics under consideration:

Presentation to Include Explanation/overview/background and Tools & Tips to use/solve

- Verification of Competition Results – WMF –
- Competition Maps & Calibration
- FAI Sporting License – Where & How to confirm competitors have an FAI Sporting License
- Quick Guide to Questions, Complaints & Protests @ Balloon Competitions- how process works & timing of complaints and protests.
- CIA CAT-1 invitation process-The business of considering the number of competitors to be invited - including medalists - and how to manage, communicate and monitor the invitation process of first, second and more rounds, with reserves or wild cards. How to handle last minute or late withdrawals and potential substitutions for various reasons,

Other suggested topics? Please forward to CIA Jury Board SC. Email: [cia-jury@fai.org](mailto:cia-jury@fai.org).